



Celebrating **100 Years** of Service

www.bensonslumber.com

603-432-9863 (Londonderry)

603-432-2531 (Derry)

APPLICATION FOR EMPLOYMENT

PLEASE READ THIS NOTICE BEFORE SUBMITTING APPLICATION!

A pre-employment physical and drug test is required of all newly hired employees. If you fill out this application, it is with the understanding that if you are chosen for employment, these tests are required.

PERSONAL INFORMATION:

Date: ___/___/___

Social Security Number ___-___-___

Name: _____
LAST FIRST MIDDLE INITIAL

Present Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Mobile Phone: _____ Are you 18 years or older?: Yes No

The Age Discrimination Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age.

EMPLOYMENT DESIRED:

Position: _____ Salary Desired: \$ _____ Date you could state if hired: _____

Have you ever applied to this company or any of its affiliations before? Yes No

If so, where and when? _____

Are you either a U.S. citizen or an alien who is authorized to work in the United States: Yes No

If you answer "Yes", you must complete the I-9 form required by the Immigration and Naturalization Services no later than three (3) business days after your hire.

| | HIGH SCHOOL | TECHNICAL SCHOOL | UNDERGRADUATE COLLEGE/UNIVERSITY | GRADUATE/PROFESSIONAL |
|---|-------------|------------------|----------------------------------|-----------------------|
| School Name and location | | | | |
| Highest Level of School Completed | | | | |
| Course of Study | | | | |
| Trade Business or Correspondence School | | | | |

An Equal Opportunity Employer

Describe any special training, skills or experience that you feel are relevant to the position desired (exclude any information that may reveal your membership in a legally protected classification):

EMPLOYMENT HISTORY: _____

PLEASE GIVE ACCURATE, COMPLETE FULL-TIME AND PART-TIME EMPLOYMENT RECORD STARTING WITH CURRENT OR MOST RECENT EMPLOYER.

| DATE EMPLOYED | NAME, ADDRESS & PHONE NUMBER OF EMPLOYER | POSITOIN | SALARY | REASON FOR LEAVING |
|----------------|--|----------|---------------------------|--------------------|
| FROM: _____ | | | STARTING SALARY: _____ | |
| TO: _____ | | | ENDING SALARY: _____ | |
| FROM: _____ | | | STARTING SALARY: _____ | |
| TO: _____ | | | ENDING SALARY: _____ | |
| FROM: _____ | | | STARTING SALARY: _____ | |
| TO: _____ | | | ENDING SALARY: _____ | |

REFERENCES: _____

Give name, address and telephone number of three personal references who are not related to you and who are not previous employers:

1. _____
2. _____
3. _____

I understand that any misstatement, omission, or misleading information given in my application or interview or in connection with other company records may result in the rejection of my application, the withdrawal of any offer of employment or my dismissal.

I hereby authorize the company to verify all statements contained in this application and/or resume to the extent permitted by federal, state, or local law. I release from all liability and responsibility all persons and entities requesting or supplying information about any information provided on this application, including my present employer. I also authorize the company to conduct a check into my criminal conviction record.

I UNDERSTAND THAT IF EMPLOYED BY THIS COMPANY, BOTH DURING AND SUBSEQUENT TO MY INTRODUCTORY PERIOD, I WILL BE AN EMPLOYEE-AT-WILL, WHICH MEANS THAT I CAN VOLUNTARILY END MY EMPLOYMENT OR BE TERMINATED AT ANY TIME WITHOUT CAUSE OR NOTICE, NOT STATEMENT, WHETHER WRITTEN OR ORAL, BY ANY COMPANY REPRESENTATIVE, OTHER THAN A WRITTEN STATEMENT SIGNED BY THE PRESIDENT, MAY VARY THE FOREGOING.

Applicant Signature: _____

AVAILABILITY: _____

| | AM | PM |
|-------------------|----|----|
| <u>MONDAY:</u> | | |
| <u>TUESDAY</u> | | |
| <u>WEDNESDAY:</u> | | |
| <u>THURDSAY:</u> | | |
| <u>FRIDAY:</u> | | |
| <u>SATURDAY:</u> | | |
| <u>SUNDAY:</u> | | |

FOR RETAIL POSITIONS – WEEKENDS ARE REQUIRED.

DO NOT WRITE BELOW THIS LINE

Interviewed by: _____

Hired: Yes No Position: _____ Dept: _____

Salary/Wage: _____ Date Reporting to Work: _____

Approved: 1. _____ 2. _____ 3. _____
 Employment Manager Dept. Head General Manager

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